

American Legion Riders Motorcycle Association
Washington Chapter
Joe Hooper Post 209
Moses Lake, WA
By-Laws

I. Purpose

A. The purpose of this association is to promote and support programs of the American Legion and the surrounding communities, by participating in parades and other ceremonies that is within the Aims and Purpose of the American Legion. Our goal is to provide a social atmosphere for American Legion members and their families who share an interest in motorcycling and to promote motorcycle safety and support other motorcycle associations.

II. American Legion Riders Affiliated with Post

A. A post can support an ALR chapter by petitioning the Commander of that Post for affiliation with. To become affiliated with a Post, the Commander of the proposed Post to be affiliated with will task the director of the Chapter to hold a vote with the entire membership. To effect change, there must be approval of $\frac{2}{3}$ majority vote of all current members.

III. Membership

A. The Assistant Director or his appointee shall assign a sponsor to new members to insure that they are welcomed into our organization and supplied with a copy of the ALR Constitution and the Chapter 209 BY-LAWS. These documents may be provided either electronically (E-mail) or in hard copy.

B. Members of any American Legion Post, whom are not affiliated with an American Legion Riders (ALR) Chapter, are permitted to join a local chapter that is affiliated with the ALR's, provided they meet the Posts' membership requirements. They will NOT be required to change Post affiliation to become members of the local chapter's ALR. Members from other Posts that join Moses Lake 209 are allowed to wear a patch with their City and Post # on the front of their vest in support of their Post.

C. Full Membership: You must meet both 1 & 2 requirements for membership.

1. A current member of the American Legion, American Legion Auxiliary or Sons of the American Legion.

2. The member or their spouse must own a street legal motorcycle (NO ATV's) of at least 350 cc. Said motorcycle must be licensed and insured in accordance with the laws of Washington State.

- D. Support Member is any legal member of the Legion who chooses to join to support that does not own a motorcycle as required above. This person is unable to hold an elected position within the ALR.
- E. Charter Membership in the American Legion Riders, Washington Chapter, and Moses Lake 209 will be held open for three months after reasonable attempts to notify all American Legion Posts in the State of Washington, but no later than March 31st of the year 2011.

IV. Suspension or Expulsion of Members

- A. Members may be suspended or expelled from The American Legion Riders and/or this Chapter only upon proper showing of cause. Charges may be based upon disloyalty, neglect of duty, dishonesty, and conduct unbecoming to a member of the Legion. The charges must be made under oath in writing, and no member in good standing shall lose his or her membership until given a fair trial in such a manner and form as the Department Executive committee shall approve. A copy of the charges shall be given to the member concerned and he or she shall be given an opportunity to be heard upon the charges at a regular meeting of the Chapter. A vote of 2/3 of the members present at such meeting shall be required to expel the member concerned.
- B. Any member who has been suspended or expelled has the right of appeal to the Department Executive committee provided such expulsion and decision of the Department Executive Committee shall be final.

V. Officers and Association

- A. Director
- B. Assistant Director
- C. Secretary **
- D. Treasurer **
- E. Sergeant-At-Arms *
- F. Public Affairs Officer *
- G. Quartermaster *
- H. Events Coordinator *
- I. Road Captain *
- J. Chaplain *

* These officers are at the discretion of the Chapter, and may be combined and/or appointed by the Executive committee.

** Secretary and Treasurer may be combined at the pleasure of the Association.

- Reference the ALR National Constitution

VI. Elections and Officer Positions

- A. The elections will be held annually with nominations occurring in November. The elections will be held in December with a transition period for new officers throughout December. The new officers will assume their elected offices by the first meeting in January of the following year.
- B. Married couples or partners may not each hold an elected office at the same time. One member may hold an elected office and the other may hold an appointed office at the same time.

VII. Duties of Association Chapter Officers

- A. **Director:** Shall have general supervision over the affairs of the Association. He/She shall perform such other duties as directed by the general membership. He/She shall preside over the general meeting, and have NO vote in issues of the Association except in the event of a tie. In this case, he/she will cast the deciding vote. The director, in conjunction with the Secretary, shall provide liaison with other State chapters, State and National organizations within the American Legion riders and American Legion. If the office of the Director is vacant, then the Assistant Director shall assume these duties.
- B. **Assistant Director:** Shall assume the duties of the Director in his/her absence. He/She shall assist the Director in his/her duties when called on to do so by the Director. The Assistant Director shall preside over the Executive board and be in charge of membership.
- C. **Secretary:** He/She will keep accurate records of all proceedings at ALL meetings. The Secretary should also present and record detailed minutes of each regular meeting. He/She will serve as liaison to the ALR Advisory committee and serve as administrative coordinator in preparing correspondence in regards to Association affairs and prepare required correspondence for submitting to the Director for his/her approval and signature.
- D. **Treasurer:** Will have charge of all finances of the Association. To have charge of disbursing funds as directed by the general membership. He/She will present at regularly scheduled meetings the latest detailed financial reports (Copies will be furnished to the sponsoring Post within ten working days, if requested in writing).
- E. **Sergeant-At-Arms:** Is responsible for maintaining order during the meetings of the ALR and will assist the road Captain during planned rides held by the ALR's.
- F. **Public Affairs Officer:** He/She will maintain the pictorial and narrative accounts regarding the history of the Association by updating the website/Facebook, keeping a current status of its officers, upcoming events, and other items of interest as agreed upon by the general membership.

- G. **Quartermaster:** To maintain an inventory of items related to the Association, determine the price of these items, make these items available at meetings and other times he/she deems appropriate, and maintain records of their purchase and sales. Any profits above \$100.00 will be turned over to the Treasurer as soon as possible.
- H. **Events Coordinator:** Shall be in charge of appointing committees for sponsored activities. He/She shall provide information for events and parades that the Association may elect to either sponsor or attend.
- I. **Road Captain:** He/She will be the logistics person in charge of all organized runs of the Association. He/She will work in conjunction with the Event Coordinator in determining days, times, routes, and meeting places for those taking part in sponsored activities. He/She will conduct safety briefings for all participants and demonstrate hand signals for all riders. He/She will be responsible for the safety of the other riders in the group. The Road Captain shall fulfill the duties of the Sergeant-At-Arms in his/her absence.
- J. **Chaplain:** Shall perform such divine and non-sectarian services as required adhering to such spiritual rituals prescribed by National Department and Post membership.

VIII. Meetings

- A. The regular meeting will be held at a prescribed date, time and place. This is subject to change as voted on by the majority of members at any regular meeting. Seven members or 10% of the membership (whichever is greater) will constitute a quorum.
- B. The ALR of Moses Lake 209 meetings will be scheduled for the first Sunday of each month. At his/her discretion the Director may call special meetings. Meetings may be held at any location, but will normally be held at the Chapter's local American Legion Post, Joe Hooper Post 209, Moses Lake, Washington. If necessary, the Director may call a meeting/vote electronically via email/skype.

IX. Finances

- A. Membership Fees
 - 1. The annual membership fee to ALR Moses Lake 209 is \$12.00. Dues shall be considered paid from January 1st through December 31st of each year. Dues are required to be paid no later than the December meeting. Members whose dues become 90 days or more in arrears will have their membership suspended until dues become current. Members who become 120 days in arrears will become inactivated and removed from the membership roster. In addition, it is required their membership card be turned in and NOT to wear the ALR patches.
 - 2. An increase in the cost of membership will be determined by a vote from the majority of members present at the October meeting each year. If passed, and the

dues are increased, it will become effective January 1st of the coming year. Members renewing their dues can avoid the increase in dues by paying them prior to December 31st in the year in which the increase was approved. Membership dues will be prorated quarterly for new members ONLY (Example: A new member joining in September would be charged ¼ of the current annual dues).

B. Standing Expenditures

1. The Treasurer may expend up to \$100.00 per month (not on an accumulative basis) for Accepted Procedures of Accounting. The Secretary may expend up to \$25.00 per month (not on an accumulative basis) for supplies used in maintaining an informed membership and correspondence required in the best interests of the chapter. Both offices will account for expended funds at the next meeting.

2. All new expenditures of funds will be voted on by show of hands from the general membership at regular meetings. All checks will require two signatures, the director and treasurer, when either one of those two are unavailable the quartermaster may sign in there stead. The director, treasure, and the quartermaster shall be the only authorized signers on the chapter’s checking account

X. Disbursement of Funds

- A. The ALR is a non-profit organization operating under an affiliated Post and may only disburse funds in a manner that is keeping with all local, state, and national laws regarding non-profit organizations.

XI. Governing Rules

- A. The BY-LAWS of the State Chapter are for that chapter and to be used as a reference guide for each new chapter in writing their BY-LAWS. These rules shall be no less stringent than those contained in the National and State Chapter of the Legion Riders nor can they be in conflict with the National Constitution and BY-LAWS of the American Legion or that of the affiliated Post.
- B. The Director of the Chapter may appoint a committee to amend the BY-LAWS that governs the membership. The committee shall consist of the Secretary and at least two other members. The committee members shall be in odd number to prelude tie votes on an issue. These amendments shall be no less stringent than those contained in the National Chapter BY-LAWS nor can they be in any conflict with the National Constitution and BY-LAWS of the American Legion, Department or that of the affiliated Post.

XII. Order

- A. All meetings shall be conducted by an adaption of “Roberts Rules of Order”.

For the good of the order, signed and dated on 3/11/2014

Approved Director: Pat Hanford
American Legion Riders
Moses Lake 209

Approved Secretary: Ruezhon Rogers
American Legion Riders
Moses Lake 209

Richard Radder
Noted: Commander Post 209
Moses Lake, WA

Grant Oberg
Noted: Adjutant Post 209
Moses Lake, WA